

CANADA ARTISTIC SWIMMING 2024 ANNUAL MEETING

Meeting Minutes

Date: September 21, 2024
Time (From – To): 14:00 to 15:00 EST
Location: In-person, Montreal, Hotel Universel
Chairperson: Florence Klein (QC), President, Canada Artistic Swimming
Voting Members: Nova Scotia Artistic Swimming – Nundini Krishnan, President, voting designated to Ally Merrill NB Artistic Swimming – Nathalie Cyr, President Newfoundland Artistic Swimming – Rebecca Gladney, President Natation Artistique Québec – Émilie Nadeau, Président Ontario Artistic Swimming – Pat McCann – President, voting designated to Chris Foster PEI Artistic Swimming – Treena Hann, President Manitoba Artistic Swimming – Christian Gosselin, President Saskatchewan Artistic Swimming – Bob Dobrinski, President Alberta Artistic Swimming – Paula Blackmore-White, President British Columbia Artistic Swimming – Mandy Curtis, President, voting designated to Ann Stirrat
Board Members, Staff, and Representatives of Members (Observers): Lindsay Duncan (QC), Board of Directors Vice President, Canada Artistic Swimming Jason Herbert (BC), Board of Directors Member, Canada Artistic Swimming Sara Hart (AB), Board of Directors Member, Canada Artistic Swimming Greg McIlwain (AB), Board of Directors Member, Canada Artistic Swimming Jessica Rutledge (ON), Board of Directors Member, Canada Artistic Swimming Dawn Wilson (BC), Board of Directors Members, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming June Sterling, Finance & Administration Manager, Canada Artistic Swimming Stephane Cote, Chief Officer Business Development, Canada Artistic Swimming Megan Pereira, Executive Administration, Canada Artistic Swimming Claire Calsina, Manager Events & administration, Canada Artistic Swimming Lenore Lindquist, Executive Director Saskatchewan Artistic Swimming Melissa Wolk, OAS Executive Director Lauren Lindner, Ontario AS Claudie Dumais, Executive Director Natation Artistique Québec
Invited Guests: Paul Fritz-Nemeth, Chair of Finance Committee and Board candidate
Recording Secretary: Megan Pereira, Administrative Coordinator, Canada Artistic Swimming

Item No.	Topic and actions taken																						
1.	<p>Call to Order</p> <p>Florence Klein called the meeting to order at 14:00 EST.</p> <p>Confirmation of Delegates</p> <table data-bbox="253 485 902 863"> <tr><td>British Columbia</td><td>1 vote</td></tr> <tr><td>Alberta</td><td>1 vote</td></tr> <tr><td>Saskatchewan</td><td>1 vote</td></tr> <tr><td>Manitoba</td><td>1 vote</td></tr> <tr><td>Ontario</td><td>1 vote</td></tr> <tr><td>Prince Edward Island</td><td>1 vote</td></tr> <tr><td>Quebec</td><td>1 vote</td></tr> <tr><td>New Brunswick</td><td>1 vote</td></tr> <tr><td>Nova Scotia</td><td>1 vote</td></tr> <tr><td>Newfoundland/Labrador</td><td>1 vote</td></tr> <tr><td>Total</td><td>10 votes</td></tr> </table> <p>CAS CEO S. Wallace confirmed that Quorum is reached and majority needed in a vote is 6</p>	British Columbia	1 vote	Alberta	1 vote	Saskatchewan	1 vote	Manitoba	1 vote	Ontario	1 vote	Prince Edward Island	1 vote	Quebec	1 vote	New Brunswick	1 vote	Nova Scotia	1 vote	Newfoundland/Labrador	1 vote	Total	10 votes
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2.	<p>Following the roll call, F. Klein took the role of chair.</p> <p>As Board members have a voice in this meeting but no vote, F. Klein entertained a motion to allow Canada Artistic Swimming staff, representative of Members and Canada Artistic Swimming legal counsel to be granted a voice but not a vote in the proceedings of this meeting:</p> <p>MOTION: THAT CAS staff and representatives of Members and Canada Artistic Swimming legal counsel be granted a voice at this meeting</p> <p>Moved by: Bob Dobrinski Seconded by: Christian Gosselin</p> <p style="text-align: right;">Carried unanimously</p>																						
3.	<p>Approval of Agenda</p> <p>MOTION: THAT the agenda be approved as presented</p> <p>Moved by: Chris Foster Seconded by: Bob Dobrinski</p> <p style="text-align: right;">Carried unanimously</p>																						
4.	<p>Approval of 2023 Annual Meeting Minutes – September 16, 2023</p>																						

	<p>MOTION: THAT the minutes of the 2023 Annual Meeting be approved as presented.</p> <p>Moved by: Rebecca Gladney Seconded by: Ann Stirrat</p> <p>Carried unanimously</p>
5.	<p>President & CEO Report</p> <p>S. Wallace, CEO, Canada Artistic Swimming, addressed those in attendance. He acknowledged the hard work of the members of the artistic swimming community across the country, the important work in front of the organization, and gave words of encouragement and congratulations. The written report was included in the published Annual Report and as Management Discussion & Analysis.</p> <p>There were no questions regarding the President & CEO Report.</p>
6.	<p>Approval of Audited Financial Statement – year ending March 31, 2024</p> <p>As a thorough review of the financial statements was conducted at the finance workshop prior to the Annual Meeting, P. Fritz-Nemeth, Finance Committee Chair asked if anyone had any final questions regarding the Audited Financial Statements. No questions were brought forth.</p> <p>MOTION: THAT the March 31, 2024 audited Financial Statements be approved as presented</p> <p>Moved by: Paula Blackmore-White Seconded by: Rebecca Gladney</p> <p>Carried unanimously</p>
7.	<p>Appointment of Auditors</p> <p>As a reminder at last year’s Annual Meeting, KPMG was appointed as auditors for the next three fiscal years.</p>
8.	<p>Receiving of Standing Committee Reports</p> <p>The Committees are: Nominating Committee chaired by L. Duncan HR Committee chaired by D. Wilson Governance Committee co-chaired by S. Hart and J. Herbert Finance Committee, chaired by P. Fritz-Nemeth No questions for the reports.</p> <p>MOTION: THAT the reports of the Standing Committees be received</p> <p>Moved by: Christian Gosselin Seconded by: Bob Dobrinski</p> <p>Carried unanimously</p>

	<p>F. Klein recognized the following Committee or Working Group Chairs for their work and leadership this past year:</p> <ul style="list-style-type: none"> • Lisa Schott – External Relations Committee • Suzanne Kostron and new chair person Kari McNight – National Officials Committee • Karen Land – Rules/Technical Committee • Catherine Barrett – Athlete Council
9.	<p>Receiving of Provincial Presidents’ Reports</p> <p>MOTION: THAT the Provincial/Territorial reports be received as circulated</p> <p>Moved by: Emilie Nadeau Seconded by: Chris Foster</p> <p style="text-align: right;">Carried unanimously</p>
10.	<p>Election of Board of Directors</p> <p>L. Duncan, Chair of the Nominating Committee, reviewed the election process and advised the assembly that there are three (3) board positions available and four (4) persons seeking election to the board as follows alphabetically.</p> <p>The Scrutineers were introduced:</p> <p>(a) the scrutineer for the Nominating Committee is Melanie Beaudoin (b) the scrutineer for the CEO and Head Scrutineer is June Sterling (c) the scrutineer for the voting delegates is Megan Pereira</p> <p>The election was conducted by the voting members.</p> <p>Congratulations to all members who were elected on the Board of Directors for 2024 in alphabetic order:</p> <p>Paul Fritz-Németh Florence Klein Jessica Rutledge</p> <p>MOTION: THAT the 2024 electronic election ballots be destroyed</p> <p>Moved by: Chris Foster Seconded by: Bob Dobrinski</p> <p style="text-align: right;">Carried unanimously</p>
13.	<p>Other Business</p> <p>No other business was put forward. The date for next year’s annual meeting will be September 13, 2025 to be conducted virtually.</p>

14.	<p>Adjournment</p> <p>MOTION: THAT the meeting be adjourned at 15: 00 EST.</p> <p>Moved by: Bob Dobrinski</p> <p>Carried unanimously</p>
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