



CANADA ARTISTIC SWIMMING
March 11, 2024 Board Meeting Minutes

Date: March 11, 2024
Time (From – To): 19:00 to 21:00 EST
Location: Zoom Meeting
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Marie-Lou Morin, Board of Directors Members, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming Invited guests: Paul Fritz-Nemeth, Chair of Finance Committee June Sterling, Manager of Finance Regrets: Sara Hart, Board of Directors, Canada Artistic Swimming
Action Items Recorder: Dawn Wilson Minute Taker: Steve Wallace

Item No.	Topic and actions taken
1.	Call to Order Florence Klein called the meeting to order at 19:02 EST.
2.	Approbation de l'ordre du jour/ Approval of Agenda PROPOSITION : QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: L. Duncan Appuyé par: D. Wilson Carried unanimously
3.	Déclaration de conflits d'intérêts Marie-Lou Morin stated the work that she does for Cdn Olympic Committee, which was not deemed to be a conflict. No conflicts declared

4.	Approbation du procès-verbal PROPOSITION: QUE le procès-verbal du 29 Janvier 2024 soit approuvé tel qu'il a été présenté Proposé par : D. Wilson Appuyé par : J. Rutledge Carried unanimously
5.	Affaires découlant du procès-verbal Board members reviewed progress with "Task Arising" from the January 29, 2024 board meeting
6.	CAS Financial Results and Budget J. Sterling reviewed quarterly financial results ending Dec. 31st, 2024 MOTION: That the financial results of the 3rd quarter ending Dec. 31st, 2023 be approved as presented and approved by the finance committee. Proposed by: L. Duncan Seconded by: G. McIlwain Carried unanimously S. Wallace presented the 2023/2024 latest estimate and proposed budget for the 2024/2025 fiscal year MOTION: That the financial budget for the 2024/2025 fiscal year be approved as presented and previously approved by the finance committee. Proposed by: J. Rutledge Seconded by: D. Wilson Carried unanimously P. Fritz-Nemeth presented the proposed financial management policy. MOTION: That the financial budget for the 2024/2025 fiscal year be approved as presented and previously approved by the finance committee. Proposed by: G. McIlwain Seconded by: J. Hebert Carried unanimously and pending approval of governance committee
7.	President and CEO reports Florence Klein provided an update on activities and meetings with World Aquatics and PanAm Aquatics leadership. The board congratulated Team Canada athletes and coaches on the Olympic qualification in duet and team events at Doha World Championships. Steve Wallace provided a CEO report outlining progress on the CAS and CEO objectives, as well as, updates on sponsorship outreach, new coach onboarding and Qualifiers in Winnipeg March 12 to 17.
8.	Committee and Councils Updates • J. Rutledge provided a report on recent meeting of the National Officials Committee and status of Alumni Committee efforts • C. Barrett provided update from the Athletes Council meeting • S. Wallace discussed progress from the Strategic Plan Advisory Committee meeting
10.	Other business • Board members discussed items to update PTSO members in April 10th meeting

	Board members discussed future board meetings and potential areas to focus for strategic and operations planning Next meeting: May 11, 2024
9.	In Camera session
10.	Adjournment The meeting was adjourned at 21: 00 EST.