CANADA ARTISTIC SWIMMING
May 11, 2024 Board Meeting Minutes

Date: May 11, 2024
Time (From – To): 09:00 to 13:30 EST
Location: In person in Montreal with Sara on Zoom Meeting
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Marie-Lou Morin, Board of Directors Members, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming Remote: Sara Hart, Board of Directors, Canada Artistic Swimming
Action Items Recorder: Dawn Wilson **Minute Taker:** Steve Wallace

Item No.	Topic and actions taken
1.	**Call to Order** Florence Klein called the meeting to order at 09:02 EST.
2.	**Approbation de l'ordre du jour/ Approval of Agenda** **PROPOSITION :** QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: J. Herbert Appuyé par: G. McIlwain Carried unanimously
3.	**Déclaration de conflits d'intérêts** No conflicts declared
4.	**Approbation du procès-verbal** **PROPOSITION:** QUE le procès-verbal du 11 Mars 2024 soit approuvé tel qu'il a été présenté Proposé par : L. Duncan Appuyé par : G. McIlwain

	Carried unanimously
5.	**Affaires découlant du procès-verbal** Board members reviewed progress with "Task Arising" from theMarch 11, 2024 board meeting
6.	**President and CEO Report** Florence Klein updated the board on the April 10th Presidents' meeting and welcoming new Manitoba president. Updates were provided on attendance at the COC annual NSO summit and negotiations with World Aquatics on a long term, hosting agreement. Steve Wallace provided a CEO report highlighting the recently approved Gender Equity-Equity Diversity and Inclusion grant which includes projects like a new registration systems and coach inclusion training. Steve provided an update on the national team training as impacted by the closure of the Olympic pool at the end of March.
7.	**PanAm Age group selection process** Selection process reviewed and discussed. **MOTION**: That the proposed selection process for PanAm Age group (12U, Youth, Junior) be accepted by the board. Proposed by; L. Duncan Seconded by: J. Rutledge Carried unanimously
8.	**Committee and Councils Updates** ● C. Barrett provided update from the Athletes Council meeting ● L. Duncan provided the Nominating Committee update ● J. Rutledge provided a report on recent meeting of the National Officials Committee and status of Alumni Committee efforts ● J. Rutledge updated the board on National Officiating Committee ○ Board acknowledged Kari McKnight as incoming chair of the NOC taking over for retiring Suzanne Kostron and thanked Suzanne for her service to the committee. ● D. Wilson provided HR Committee update and board approved the new terms of reference
9.	**Board review** ● S. Hart led the presentation of results of board performance scores and feedback
10.	**Other business** ● Strategic Plan operational plan was quickly reviewed ● Delivery of major projects was deferred to a future meeting due to timing ● Board members discussed items to update PTSO members in April 10th meeting ● Board members discussed future board meetings and potential areas to focus for strategic and operations planning Next meeting: June 10, 2024
9.	**In Camera session**
10.	**Adjournment** The meeting was adjourned at 13: 30 EST.