



CANADA ARTISTIC SWIMMING
August 19, 2024 Board Meeting Minutes

Date: August 19, 2024
Time (From – To): 19:00 to 21:00 EST
Location: Zoom Meeting
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Sara Hart, Board of Directors, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming Regrets: Marie-Lou Morin, Board of Directors Members, Canada Artistic Swimming
Action Items Recorder: Dawn Wilson Minute Taker: Steve Wallace

Item No.	Topic and actions taken
1.	Call to Order Florence Klein called the meeting to order at 19:02 EST.
2.	Approbation de l'ordre du jour/ Approval of Agenda PROPOSITION : QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: L. Duncan Appuyé par: D. Wilson Carried unanimously
3.	Déclaration de conflits d'intérêts No conflicts declared
4.	Approbation du procès-verbal PROPOSITION: QUE le procès-verbal du 10 Juin 2024 soit approuvé tel qu'il a été présenté Proposé par : J. Rutledge Appuyé par : S. Hart Carried unanimously

5.	Affaires découlant du procès-verbal Board members reviewed progress with “Task Arising” from the June 10, 2024 board meeting
6.	President and CEO Report Florence Klein updated the board on the Paris 2024 meetings and activities related to artistic swimming and Aquatics Canada. Meetings with executives from World Aquatics and finalization of the long term, hosting agreement. The board shared their congratulations for the athletes, coaches and support staff on a successful Paris 2024 Olympic Games and wished the Junior team athletes and coaches well for the World Junior Championships at the end of August. Steve Wallace provided updates on integration of RAMP as registration system, upcoming technical conference and gala, and announcement of Victoria, BC as host for 2025 Qualifier and Markham as host of 2025 Canadian Championship and World Cup.
7.	Artistic Swimming Community survey update Steve Wallace presented the results of the 2024 Artistic swimming community survey
8.	2023-2024 Fiscal year review Steve Wallace presented the audited financial report for 2023-2024 for approval by the board. MOTION: That the audited financial year end results for the 2023-2024 financial year as reviewed by the Finance Committee be accepted by the board and be presented to members at the September annual meeting. Proposed by: J. Rutledge Seconded by: D. Wilson Carried unanimously
9.	Centre of Excellence Team selection process MOTION: That the selection process for athletes at the national centre of excellence training centre be accepted by the board and be published online. Proposed by: L. Duncan Seconded by: J. Rutledge Carried unanimously
10.	Committee and Councils Updates The board received updates from committees • Athletes Council meeting • Nominating Committee • Governance Committee • HR Committee • Strategic Plan Advisory Committee
11.	Other business • Board members discussed calendar for board meetings for 2024-2025 including more frequent meetings Next meetings: Annual Meeting on September 21 and next board meeting on September 22, 2024
12.	In Camera session
13.	Adjournment The meeting was adjourned at 21:00 EST.