



**CANADA ARTISTIC SWIMMING**  
**December 9, 2024 Board Meeting Minutes**

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| <b>Date: December 9, 2024</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Time (From – To): 19:00 to 21:00 EST</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Location: Zoom meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Chairperson:</b> Florence Klein, President, Canada Artistic Swimming                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Attendees:</b><br>Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming<br>Paul Fritz-Németh, Board of Directors, Canada Artistic Swimming<br>Sara Hart, Board of Directors, Canada Artistic Swimming<br>Jason Herbert, Board of Directors Member, Canada Artistic Swimming<br>Greg McIlwain, Board of Directors Member, Canada Artistic Swimming<br>Jessica Rutledge, Board of Directors, Canada Artistic Swimming<br>Dawn Wilson, Board of Directors Members, Canada Artistic Swimming<br><br>Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming<br>Steve Wallace, Chief Executive Officer, Canada Artistic Swimming |
| <b>Action Items Recorder:</b> Dawn Wilson<br><b>Minute Taker:</b> Steve Wallace                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

| Item No. | Topic and actions taken                                                                                                                                                                                                                                                                                                                    |
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| 1.       | <b>Call to Order</b><br><br>Florence Klein called the meeting to order at 19:00 EST.                                                                                                                                                                                                                                                       |
| 2.       | <b>Approbation de l'ordre du jour/ Approval of Agenda</b><br><br><b>PROPOSITION :</b> QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin)<br><br>Proposé par: D. Wilson<br>Appuyé par: P. Fritz-Németh<br><br>Carried unanimously |
| 3.       | <b>Déclaration de conflits d'intérêts</b><br><br>No conflicts declared                                                                                                                                                                                                                                                                     |
| 4.       | <b>Approbation du procès-verbal</b><br><br><b>PROPOSITION:</b> QUE le procès-verbal du 28 octobre 2024 soit approuvé tel qu'il a été présenté<br>Proposé par : J. Herbert<br>Appuyé par : S. Hart<br><br>Carried unanimously                                                                                                               |

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| 5.  | <b>Affaires découlant du procès-verbal</b><br>Board members reviewed progress with “Task Arising” from the October 28, 2024 board meeting                                                                                                 |
| 6.  | <b>President and CEO updates</b><br>Review of HP positions hiring process, centre of excellence athlete selection, OTP presentation and Aquatics Canada annual meeting                                                                    |
| 7.  | <b>Potential research collaboration</b><br>Presentation by Erika Gray on research opportunity.                                                                                                                                            |
| 8.  | <b>Own the Podium presentation</b><br>Presentation by Kara Heald on the November CAS Own the podium presentation and season review.                                                                                                       |
| 9.  | <b>External/International Relations Committee</b><br>Discussion on potential committee name change and terms of reference                                                                                                                 |
| 10. | <b>Q2 Financial Results review</b><br><br><b>MOTION :</b> THAT the Quarter ending September 30th, 2024 financial statement be approved as presented by the finance committee.<br>Proposed by: P. Fritz-Németh<br>Seconded by: G. McIlwain |
| 11. | <b>Other business</b> <ul style="list-style-type: none"> <li>• Committee reports</li> </ul> Next meetings: January 13, 2025                                                                                                               |
| 12. | <b>In Camera session</b>                                                                                                                                                                                                                  |
| 13. | <b>Adjournment</b><br>The meeting was adjourned at 21:00 EST.                                                                                                                                                                             |