



CANADA ARTISTIC SWIMMING
March 31, 2025 Board Meeting Minutes

Date: March 31, 2025
Time (From – To): 19:00 to 21:00 EST
Location: Zoom meeting
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Paul Fritz-Németh, Board of Directors, Canada Artistic Swimming Sara Hart, Board of Directors, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming
Action Items Recorder: Dawn Wilson Minute Taker: Steve Wallace

Item No.	Topic and actions taken
1.	Call to Order Florence Klein called the meeting to order at 19:00 EST.
2.	Approbation de l'ordre du jour/ Approval of Agenda PROPOSITION : QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: L. Duncan Appuyé par: J. Herbert Carried unanimously
3.	Déclaration de conflits d'intérêts One potential conflict discussed but deemed not to be conflicting
4.	Approbation du procès-verbal PROPOSITION: QUE le procès-verbal du 10 mars 2025 soit approuvé tel qu'il a été présenté Proposé par : P. Fritz-Németh Appuyé par : D. Wilson Carried unanimously
5.	Affaires découlant du procès-verbal Board members reviewed progress with "Task Arising" from the March 10, 2025 board meeting

6.	President and CEO updates The following topics were discussed: Review of Aquatics Canada and PanAm Aquatics updates. Centre of Excellence update, Success of Qualifier and CUASL championships in Victoria, BC. CCES final Safe Sport transition, COC Sustainability project, We All Swim Together webinars, membership review by province and role, acrobatic routine music issues.
7.	We All Swim Together webinars Review of upcoming webinar schedule and board participation
8.	Safe Sport Policy suite changes to reflect CSSP adoption on April 1, 2025 Review of the policies affected by change from OSIC to CCES in our policy suite MOTION : THAT the revisions to the Safe and Welcoming Sport Policy Suite Overview, Appeals Policy, Discipline and Complaint Policy and Procedure Harassment and Prohibited Behaviour Policy relating to the adoption of Canadian Safe Sport Program as of April 1, 2025 be approved as presented. Proposed by: P. Fritz-Németh Seconded by: G. McIlwain Motion carried unanimously
9.	Risk Management Committee Terms of Reference Review of Terms of Reference for RMC. MOTION : THAT the terms of reference for the Risk Management Committee be approved as presented. Proposed by: D. Wilson Seconded by: J. Herbert
10.	Other business • Athletes Commission and Committee reports Next meetings: In-person May 3/4, 2025
14.	In Camera session
15.	Adjournment The meeting was adjourned at 21:00 EST.