



CANADA ARTISTIC SWIMMING
May 4, 2025 Board Meeting Minutes

Date: May 3/4, 2025
Time (From – To): 10:00 to 14:00 EST
Location: In-Person Markham
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Paul Fritz-Németh, Board of Directors, Canada Artistic Swimming Sara Hart, Board of Directors, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming Regrets: Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming Invited guests: Stéphane Côté: CAS Chief Operating Officer Karine Doré: CAS Sr. National Team Lead Coach Claudia Holzner: CAS HP Advisor Oliver Scholfield: Racing to Zero Executive Director
Action Items Recorder: Dawn Wilson Minute Taker: Steve Wallace

Item No.	Topic and actions taken
1.	Call to Order Florence Klein called the meeting to order at 13:00 EST until 15:00 ET on May 3rd and 10:00 ET to 14:00 ET on May 4th
2.	Approbation de l'ordre du jour/ Approval of Agenda PROPOSITION : QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: J. Rutledge Appuyé par: G. McIlwain Carried unanimously
3.	Déclaration de conflits d'intérêts No conflicts
4.	Approbation du procès-verbal

	PROPOSITION: QUE le procès-verbal du 31 mars 2025 soit approuvé tel qu'il a été présenté Proposé par : J. Herbert Appuyé par : G. McIlwain Carried unanimously
5.	We All Swim Together webinars Discussion of the six webinars carried out in April, how to continue program rollout and ideas for next season.
6.	Nomination Committee Call for board nominations to be issued for May 16th to July 4th deadline.
7.	CEO review The HR committee conducted the review of the CEO with board members (in camera).
8.	Lead Coach Presentation K. Doré shared her observations and reviewed her short to mid term strategies for the senior national team.
9.	Racing To Zero Presentation and discussion of CAS Sustainability opportunities and inclusion in the Cdn Olympic Committee's Sustainability project with Racing to Zero.
10.	Chief Operating Officer presentation S. Côté shared his observations on events, national team and resources.
11.	Other business Discussions on opportunities related to member growth, coach certification, community survey, alumni engagement Next meeting: June 9, 2025
12.	In Camera session
13.	Adjournment The meeting was adjourned at 14:00 EST.