



CANADA ARTISTIC SWIMMING
August 18, 2025 Board Meeting Minutes

Date: August 18, 2025
Time (From – To): 19:00 to 21:00 EST
Location: Zoom meeting
Chairperson: Florence Klein, President, Canada Artistic Swimming
Attendees: Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming Paul Fritz-Németh, Board of Directors, Canada Artistic Swimming Sara Hart, Board of Directors, Canada Artistic Swimming Jason Herbert, Board of Directors Member, Canada Artistic Swimming Greg McIlwain, Board of Directors Member, Canada Artistic Swimming Jessica Rutledge, Board of Directors, Canada Artistic Swimming Dawn Wilson, Board of Directors Members, Canada Artistic Swimming Steve Wallace, Chief Executive Officer, Canada Artistic Swimming Catherine Barrett, Athletes Council Chair, Canada Artistic Swimming
Action Items Recorder: Dawn Wilson Minute Taker: Steve Wallace

Item No.	Topic and actions taken
1.	Call to Order Florence Klein called the meeting to order at 19:00 EST
2.	Approbation de l'ordre du jour/ Approval of Agenda PROPOSITION : QUE l'ordre du jour soit adopté tel qu'il est présenté (la présidente se réserve la possibilité de modifier l'ordre des points de l'ordre du jour au besoin) Proposé par: P. Fritz-Németh Appuyé par: D. Wilson Carried unanimously
3.	Déclaration de conflits d'intérêts No conflicts
4.	Approbation du procès-verbal PROPOSITION: QUE le procès-verbal du 9 juin 2025 soit approuvé tel qu'il a été présenté Proposé par : G. McIlwain Appuyé par : S. Hart Carried unanimously
5.	National Team Update Lead Coach, Karine Doré provided an update on the national team with focus on the World Championships.
6.	President and CEO Reports The following topics were covered including: World Championships report, Centre of Excellence athlete survey, funding action plan, RAMP rollout.

7.	Centre of Excellence selection process MOTION : THAT the selection process for the 2025-2026 Centre of Excellence athletes be approved as presented. Proposed by: P. Fritz-Németh Seconded by: D. Wilson Carried unanimously
8.	2026 Junior World selection process MOTION : THAT the selection process for the 2026 Junior World Championship team be approved as presented. Proposed by: L. Duncan Seconded by: J. Rutledge Carried unanimously
9.	2025-2026 Athlete fee revisions MOTION : THAT the revisions to athlete fees and services as a result of Sport Canada funding cuts be approved as presented. Proposed by: P. Fritz-Németh Seconded by: D. Wilson Carried unanimously
10.	Officials Registration and Certification Policy MOTION : THAT the revisions to the Officials Registration and Certification Policy be approved as presented. Proposed by: S. Hart Seconded by: L. Duncan Carried unanimously
11.	First quarter ending June 30 2025-2026 Financial actuals MOTION : THAT the actual financial results for the first quarter ending June 30, 2025 be approved as presented. Proposed by: J. Rutledge Seconded by: G. McIlwain Carried unanimously
12.	Athlete agreements MOTION : THAT the 2025-2026 National team athlete agreements be approved as presented. Proposed by: P. Fritz-Németh Seconded by: L. Duncan Carried unanimously
13.	Governance Committee Terms of Reference MOTION : THAT the terms of reference for the Governance Committee be approved as presented. Proposed by: J. Rutledge Seconded by: S. Hart Carried unanimously
9.	Committee reports The board received updates from the standing and operational committees.
10.	Other business Discussions on communications and direction to the PTSOs. Next meeting: AGM September 13, 2025, CAS board meeting September 15, 2025
14.	In Camera session
15.	Adjournment The meeting was adjourned at 21:00 EST.