



Canada Artistic Swimming is inviting applications for a one-year part-time (0.5 contract) position for:

Technical Programs Specialist

OVERVIEW

Reporting to Canada Artistic Swimming's (CAS) Chief Sport Officer (CSO), the Technical Programs Specialist is responsible for the coordination of technical and coaching development programs and projects as assigned.

CORE COMPETENCIES

- Displays a comprehensive understanding of all stages of CAS's Long-Term Athlete Development model and the role of coaches, officials and volunteers in the development of artistic swimming and swimmers
- Demonstrated commitment to the application of sport science and research to the analysis, evaluation and advancement of sport – from physiological to technical and tactical perspectives
- Has a thorough understanding of the Coaching Association of Canada (CAC) NCCP Coaching Certification Program especially as it relates currently to artistic swimming
- Has a coaching/sport philosophy that complements and supports Canada Artistic Swimming's Long-Term Athlete Development Model and Gold Medal Profile
- Strives to be "leading edge" and innovative, continually researching and seeking opportunities to improve systems and products
- Proven ability in developing strategies and proposals, defining requirements, developing and executing work plans, preparing reports and various types of documents and presentations
- Demonstrated ability to work collaboratively as a member of a team of dedicated professionals in the pursuit of common goals
- Demonstrated evidence of exceptional professional behaviour
- Experience working in different roles at different levels in the sport of artistic swimming
- The ability to work effectively in both English and French is an asset

SPECIFIC DUTIES

GENERAL

- Working with the Chief Sport Officer and key stakeholders, help to develop Canada's short term and long term technical vision and plan with the objective of a podium finish at the 2024 Olympics

- Provide input and support to the CSO with the development of annual National Next Gen programs (Senior, Junior, 13-15)
- In collaboration with the PTSO Members, provide leadership for the development and delivery of effective Next Gen programs with a purpose of seamless delivery of artistic swimming programming throughout the athlete pathway
- Support and provide input on the packaging of Canada Artistic Swimming's long-term athlete development model and the implementation of corresponding programming to support the development of artistic swimming athletes from athlete identification at 11-12 to Train to Win.
- Provide leadership to national program committees as it relates to the continued development and implementations of Next Gen programs from athlete identification at 11-12 to Train to Win
- Provides support for RTC and HP Club programming under the direction of the CSO
- As directed, participate in the completion of all required sport funding applications and reporting/accountability requirements (including Sport Canada, OTP...) as related to Next Gen programs and initiatives
- Performs such other duties as may, from time to time, be requested by the CSO in order to best ensure the realization of the high-performance plan objectives.

ATHLETE IDENTIFICATION AND DEVELOPMENT

- Assist the Chief Sport Officer and other technical staff in the development and implementation of national athlete Gold Medal Profile and Podium Pathway
- In partnership with Provincial Technical Directors, implement an athlete identification and monitoring program that is aligned with LTAD and the Gold Medal Profile
- Provide input and support the development of identified artistic swimmers and coaches by doing outreach visits, and participating in clinics, camps, etc.
- Provide input and support to club coaches, provincial coaches and high-performance coaches to ensure that appropriate athlete identification plans and benchmarks are being implemented

COACHING DEVELOPMENT AND CERTIFICATION

- Working with staff and stakeholders, assist with the revision of course materials and course outline for the NCCP Competition Introduction certification program.
- Assist with the implementation of on-going coaching development opportunities including but not limited to: webinars, competition workshops, and coaching conferences and workshops
- Oversee and coordinate the artisticswimmingcoach.ca website, including managing on line course registration and regular updating of website program materials.
- Provide support to PSO Members and coaches for the CAC Locker

QUALIFICATIONS, EXPERIENCE AND KEY SKILLS

- A minimum of an undergraduate degree in Sport, Business or related field, or demonstrated equivalent experience and development and a history of involvement in artistic swimming as an athlete or coach
- Five years of progressive sport program and/or project management experience.

- Skills and knowledge of the MS Office Suite is required. Wordpress website knowledge an asset.
- Excellence in organizational management with the ability to work effectively on a diverse staff team or independently, manage, and develop athlete programs, set and achieve objectives, and manage a budget;
- Strong written, verbal and listening communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills;
- Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning;
- Passionate, possessing great integrity, a positive attitude, is mission-driven, and self-directed.
- Experience working with volunteers is an asset

ADDITIONAL JOB REQUIREMENTS

- Ability to travel as required in order to meet the needs of the position.
- Ability to work overtime as required in order to meet the fluctuating needs in a timely manner.

COMPENSATION

- The compensation package will be based on the successful candidate's qualifications and experience.

APPLICATION PROCESS

- Apply in confidence by sending your cover letter and resume by March 18, 2019 to Jackie Buckingham, CEO, at jackie@artisticswimming.ca