

ATTENTION ALL CAS REGISTERED COACHES

New Canada Artistic Swimming policies require that all coaches follow 5 steps in order to ensure they are officially registered this season.

Registration with Canada Artistic Swimming

The new policy for coach registration and certification can be found here: [Coach Registration and Certification Policy](#)

- Online registration will open August 15, 2019 and all returning coaches must be registered by October 15, 2019. Access the registration process at this link: [on-line-registration](#)
- Coaches will not be able to complete their online registration without acknowledgement of the [CAS Conduct Policy](#) currently included in the registration process.
- A reminder that coaches must register themselves in the on-line registration system, clubs cannot register for you

1. Mandatory Respect in Sport Training

All coaches trained at the Competition Introduction level or higher must complete the Respect in Sport Activity Leader training by **September 1, 2019**. The online course is available at [this link](#)

- As this training has a three-year expiration period, those who have already taken the Respect in Sport Activity Leader training must ensure it is valid at September 1, 2019 and must re-certify upon the expiration date of your current certificate (you will receive an email notification from the Respect Group to advise you of your certificate expiry). Your certificate completion date and renewal date will be added to your profile page in the CAS online registration system.

2. Mandatory Screening Process

All coaches over 18 years of age are required to provide CAS with a valid police record check by **September 1, 2019** as per the [CAS Screening Policy](#)

Any coach who does not have an existing police record check that is less than five years old, must obtain an E-pic through the Stirling Backcheck online process available at [this link](#)

E-pic checks will be valid for five years and tracked on your on line registration profile.

3. Concussion Awareness and Education

All coaches must be aware of the information contained in the new [CAS Concussion Policy](#) including the [CAS Concussion Management Protocol](#)

The management protocol contains helpful information for athletes and parents too including links to important educational materials and the Pre-Season Concussion Education Form which must be signed by parents, athletes and coaches and given to the club administrator before the first session in the pool. Please ensure you share this information with your club board before the start of the season.

CAC Making Headway

CAS requires that all coaches Competition Introduction Trained or higher will complete the CAC Making Head Way Concussion eLearning Module for Sport (Generic)(effective date January 1, 2020). This can be completed on the www.coach.ca website

4. Minimum Coach Certification Requirements effective September 1, 2019

Reference CAS Coach Registration and Certification [policy](#): The coaching certification requirements outlined below are effective for all CAS registered coaches in all provinces:

- A coach must be AquaGo! Instructor trained to be on deck instructing AquaGo! (effective date: September 1, 2019) or Synchro Instructor certified or higher to be on deck instructing any other recreational club program (effective date: January 1, 2020)
- A coach must be a minimum of Competition Introduction trained to be on deck instructing any competitive program
- In addition, all coaches must be a minimum of Competition Introduction certified to participate at any PTSO competition
- All coaches must follow CAS Rule 3.1.9 with respect to participating at all National competitions

Are you compliant? Here is a checklist:

- Register with CAS by October 15, 2019 (acknowledge the CAS Conduct Policy)
- Complete Respect in Sport Activity Leader Training by September 1, 2019
- Obtain clear Police Record Check through Sterling Backcheck if you do not already have one that is less than 5 years old
- Read and follow the CAS Concussion Policy and Concussion Management Protocol requirements
- Ensure you are fully NCCP trained/certified for the programs you are instructing



HAVE QUESTIONS OR WANT TO LEARN MORE ABOUT THESE REQUIREMENTS? PLAN TO ATTEND ONE OF OUR WEBINARS AUGUST 13, 2019 (19:00EDT) or AUGUST 27, 2019 (19:00EDT). Contact info@artisticswimming.ca to register.