



## CANADA ARTISTIC SWIMMING ANNUAL MEETING Meeting Minutes

**Date: September 18, 2021**

**Time (From - To): 14:00 to 15:18 EST**

**Location: Zoom Meeting**

**Chairperson:** Judi Enns Bradette, President, Canada Artistic Swimming

**Voting Members:**

Angela Szubielski, Executive Director, Nova Scotia Artistic Swimming  
Pam Bursey, Executive Director, New Brunswick Artistic Swimming  
Elena Thibault-Arsenault, President, Natation Artistique Québec  
Chris Foster, Incoming President, Ontario Artistic Swimming  
Debra Kofsky, Executive Director, Manitoba Artistic Swimming  
Carol Chernishenko, Board Member, Saskatchewan Artistic Swimming  
Amanda Speers, President, Alberta Artistic Swimming  
RaeAnne Rose, President, British Columbia Artistic Swimming

**Board Members, Staff, and Representatives of Members (Observers):**

Lindsay Duncan, Board of Directors Member, Canada Artistic Swimming  
Florence Klein, Vice President - Board of Directors Member, Canada Artistic Swimming  
Jason Herbert, Board of Directors Member, Canada Artistic Swimming  
Sara Hart, Board of Directors Member, Canada Artistic Swimming  
Elise Truscotte, Board of Directors Member, Canada Artistic Swimming  
Jackie Buckingham, Chief Executive Officer, Canada Artistic Swimming  
Cheryl McEvoy, Finance & Administration Manager, Canada Artistic Swimming  
Kerri Morgan, Chief Sport Officer, Canada Artistic Swimming  
Ryan Gushulak, Safe Sport Manager, Canada Artistic Swimming  
John Van Schyndel, CAS IT Consultant  
Stephane Cote, Communications and Events Director, Canada Artistic Swimming  
Kara Heald, Artistic Swimming Program Manager, Canada Artistic Swimming  
Jennifer Langlois, IST Lead, Canada Artistic Swimming  
Jennifer Keith, BCAS Executive Director  
Jennifer Luzia, AAS Executive Director  
Mary Dwyer, OAS Executive Director  
Kathleen Reynolds, SAS Executive Director

**Invited Guests:**

Ann Stirrat, Member of Finance Committee  
Megan Wallace, Partner, Head of Not-for-Profit and Charity Law Group, Perley-Robertson, Hill & McDougall  
Erika Lindner, Member UANA AS Technical Committee

Cheryl Gibson, FINA Bureau Member, FINA Artistic Swimming Liaison  
 Wendy Yule, CUASL Liaison (Canadian University League)  
 Melanie Beaudoin, Nominating Committee  
 Suzanne Kostron, Nominating Committee

**Recording Secretary:** Ryan Gushulak, Safe Sport Manager, Canada Artistic Swimming

Item No.	Topic and actions taken																
1.	<p><b>Call to Order</b></p> <p>Judi Enns Bradette called the meeting to order at 14:00 EST.</p> <p><b>Confirmation of Delegates</b></p> <table data-bbox="259 724 876 1039"> <tr><td>Alberta</td><td>1 vote</td></tr> <tr><td>British Columbia</td><td>1 vote</td></tr> <tr><td>Manitoba</td><td>1 vote</td></tr> <tr><td>Nova Scotia</td><td>1 vote</td></tr> <tr><td>Ontario</td><td>1 vote</td></tr> <tr><td>Quebec</td><td>1 vote</td></tr> <tr><td>Saskatchewan</td><td>1 vote</td></tr> <tr><td>New Brunswick</td><td>1 vote</td></tr> </table> <p><b>Total</b> <b>8 votes</b></p> <p>CAS CEO J. Buckingham confirmed that Quorum is reached</p>	Alberta	1 vote	British Columbia	1 vote	Manitoba	1 vote	Nova Scotia	1 vote	Ontario	1 vote	Quebec	1 vote	Saskatchewan	1 vote	New Brunswick	1 vote
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2.	<p>Following the roll call, J. Enns Bradette took the role of chair.          As Board members have a voice in this meeting but no vote, J. Enns Bradette entertained a motion to allow Canada Artistic Swimming staff, representative of Members and Canada Artistic Swimming legal counsel to be granted a voice but not a vote in the proceedings of this meeting:</p> <p><b>MOTION:</b> THAT CAS staff and representatives of Members and Canada Artistic Swimming legal counsel be granted a voice at this meeting</p> <p>Moved by: R. Rose, British Columbia Artistic Swimming          Seconded by: A. Speers, Alberta Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>																
3.	<p><b>Approval of Agenda</b></p> <p><b>MOTION:</b> THAT the agenda be approved as presented</p> <p>Moved by: C. Chernishenko, Saskatchewan Artistic Swimming</p>																

	<p>Seconded by: D. Kofsky, Manitoba Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
4.	<p><b>Approval of 2020 Annual Meeting Minutes – September 19, 2020</b></p> <p><b>MOTION:</b> THAT the minutes of the 2020 Annual Meeting be approved as presented.</p> <p>Moved by: C. Foster, Ontario Artistic Swimming          Seconded by: E. Thibault-Arsenault, Quebec Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
5.	<p><b>President &amp; CEO Report</b></p> <p>J. Buckingham, CEO, Canada Artistic Swimming, addressed those in attendance. She acknowledged the hard work of the executive and volunteer leadership across the country, the important work in front of the organization, and gave words of encouragement and congratulations. The written report was included in the published Annual Report.</p> <p>There were no questions regarding the President &amp; CEO Report.</p> <p>J. Buckingham introduce K. Morgan to speak and introduce herself as the new Chief Sport Officer of Canada Artistic Swimming.</p> <p>K. Morgan expressed excitement about her new role in the organization and mentioned several priorities being undertaken in the next months.</p>
6.	<p><b>Approval of Audited Financial Statement – year ending March 31, 2021</b></p> <p>As a thorough review of the financial statements was conducted at the finance workshop prior to the Annual Meeting, A. Stirrat, Finance Committee Member, asked if anyone had any final questions regarding the Audited Financial Statements. No questions were brought forth.</p> <p><b>MOTION:</b> THAT the March 31, 2021 audited Financial Statements be approved as presented</p> <p>Moved by: P. Bursey, New Brunswick Artistic Swimming          Seconded by: A. Szubielski, Nova Scotia Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
7.	<p><b>Appointment of Auditors</b></p> <p>A. Stirrat called for a motion to approve the appointment of KPMG as Auditors for 2021-2022</p> <p><b>MOTION:</b> THAT the auditing firm of KPMG be retained for the fiscal year 2021-2022</p> <p>Moved by: R. Rose, British Columbia Artistic Swimming</p>

	<p>Seconded by: A. Speers, Alberta Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
8.	<p><b>Receiving of Standing Committee Reports</b></p> <p>The Committees are:  Nominating Committee chaired by L. Duncan  HR Committee chaired by F. Klein  Governance Committee chaired by J. Enns Bradette  Finance Committee, chaired by P. Jewer  No questions for the reports.</p> <p><b>MOTION:</b> THAT the reports of the Standing Committees be received</p> <p>Moved by: C. Chernishenko, Saskatchewan Artistic Swimming  Seconded by: D. Kofsky, Manitoba Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p> <p>J. Enns Bradette recognized the following Committee or Working Group Chairs for their work and leadership this past year:</p> <ul style="list-style-type: none"> <li>• Lisa Schott – External Relations Committee</li> <li>• Lianna Sottile – National Officials Committee</li> <li>• Karen Land – Rules/Technical Committee</li> <li>• Olivia Zawadiuk – Athlete Council</li> <li>• Lindsay Duncan – Diversity and Inclusion Working Group which has evolved to the Rise Up Management Committee</li> </ul>
9.	<p><b>Rise Up Presentation</b></p> <p>L. Duncan, Chair of the Rise Up Management Committee, provided a summary report and presentation about the progress within the committee and goals moving forward.</p>
10.	<p><b>Receiving of Provincial Presidents’ Reports</b></p> <p><b>MOTION:</b> THAT the Provincial/Territorial reports be received as circulated</p> <p>Moved by: C. Foster, Ontario Artistic Swimming  Seconded by: E. Thibault-Arsenault, Quebec Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
12.	<p><b>Election of Board of Directors</b></p> <p>L. Duncan, Chair of the Nominating Committee, reviewed the election process and advised the assembly that there are two (2) board positions available and one (1) vacancy available and four (4) persons seeking election to the board as follows alphabetically.</p> <ul style="list-style-type: none"> <li>• Florence Klein</li> </ul>

	<ul style="list-style-type: none"> <li>• Jessica Rutledge</li> <li>• Dawn Wilson</li> <li>• Hannah Ungar</li> </ul> <p>L. Duncan noted that the 2 full-term positions will be voted on first and then the vote for the vacancy on the board would be voted on.</p> <p>The Scrutineers were introduced:  (a) the scrutineer for the Nominating Committee is Melanie Beaudoin  (b) the scrutineer for the CEO is Cheryl McEvoy  (c) the scrutineer for the voting delegates is Suzanne Kostron</p> <p>The election was conducted by the Nominating Committee Chair.</p> <p>Congratulations to all members who were elected on the Board of Directors for 2021 in alphabetic order:                      Florence Klein – elected                      Jessica Rutledge- elected</p> <p>Congratulations to the member who was elected to the vacancy on the Board of Director for 2021(a 2-year term):                      Dawn Wilson – elected</p> <p><b>MOTION:</b> THAT the 2021 electronic election ballots be destroyed</p> <p>Moved by: P. Bursey, New Brunswick Artistic Swimming  Seconded by: A. Szubielski, Nova Scotia Artistic Swimming</p> <p style="text-align: right;">Carried unanimously</p>
13.	<p><b>Other Business</b></p> <p>No other business was put forward. The date of the 2022 AM will be September 17, 2022 at a TBD location.</p> <p>J. Buckingham took the opportunity to acknowledge and thank outgoing board members D. Shaw and J. Enns Bradette.</p>
14.	<p><b>Adjournment</b></p> <p><b>MOTION:</b> THAT the meeting be adjourned at 15: 18EST.</p> <p>Moved by: R. Rose, British Columbia Artistic Swimming</p>