



CANADA ARTISTIC SWIMMING ANNUAL MEETING Meeting Minutes

Date: September 17, 2022

Time (From - To): 14:00 to 15:23 EST

Location: Zoom Meeting

Chairperson: Florence Klein, President, Canada Artistic Swimming

Voting Members:

Shannon Driscoll, Board Member, Newfoundland and Labrador Artistic Swimming
Paul Jewer, President, Nova Scotia Artistic Swimming
Nathalie Cyr, President, New Brunswick Artistic Swimming
Elena Thibault-Arsenault, President, Natation Artistique Québec
Chris Foster, Board Member, Ontario Artistic Swimming
Lisa Ferguson, President, Manitoba Artistic Swimming
Carol Chernishenko, Board Member, Saskatchewan Artistic Swimming
Chris Profiri, President, Alberta Artistic Swimming
RaeAnne Rose, President, British Columbia Artistic Swimming

Board Members, Staff, and Representatives of Members (Observers):

Lindsay Duncan, Board of Directors Vice President, Canada Artistic Swimming
Jason Herbert, Board of Directors Member, Canada Artistic Swimming
Sara Hart, Board of Directors Member, Canada Artistic Swimming
Jessica Rutledge, Board of Directors Member, Canada Artistic Swimming
Dawn Wilson, Board of Directors Members, Canada Artistic Swimming
Elise Truscott, Board of Directors Member, Canada Artistic Swimming
Jackie Buckingham, Chief Executive Officer, Canada Artistic Swimming
Cheryl McEvoy, Finance & Administration Manager, Canada Artistic Swimming
Kerri Morgan, Chief Sport Officer, Canada Artistic Swimming
Ryan Gushulak, Senior Manager Safety in Sport and Athlete Services, Canada Artistic Swimming
Stephane Cote, Chief Officer Business Development, Canada Artistic Swimming
Kara Heald, Senior Manager, Sport Development, Canada Artistic Swimming
Jennifer Keith, BCAS Executive Director
Melanie Thompson, Executive Director Alberta Artistic Swimming
Lenore Lindquist, Executive Director Saskatchewan Artistic Swimming
Mary Dwyer, OAS Executive Director
Valerie Savard, Executive Director Natation Artistique Québec

Invited Guests:

Anne Dionne, Sport Canada Consultant
Lisa Schott, Chair FINA AS Technical Committee, Vice-Chair Pan Am Aquatics, AS Technical Committee

Erika Lindner, Member Pan Am Aquatics AS Technical Committee
 Wendy Yule, CUASL Liaison (Canadian University League)
 Melanie Beaudoin, Nominating Committee
 Suzanne Kostron, Nominating Committee

Recording Secretary: Megan Pereira, Administrative Coordinator, Canada Artistic Swimming

Item No.	Topic and actions taken																				
1.	<p>Call to Order</p> <p>Florence Klein called the meeting to order at 14:00 EST.</p> <p>Confirmation of Delegates</p> <table data-bbox="253 730 878 1108"> <tr> <td>British Columbia</td> <td>1 vote</td> </tr> <tr> <td>Alberta</td> <td>1 vote</td> </tr> <tr> <td>Saskatchewan</td> <td>1 vote</td> </tr> <tr> <td>Manitoba</td> <td>1 vote</td> </tr> <tr> <td>Ontario</td> <td>1 vote</td> </tr> <tr> <td>Quebec</td> <td>1 vote</td> </tr> <tr> <td>New Brunswick</td> <td>1 vote</td> </tr> <tr> <td>Nova Scotia</td> <td>1 vote</td> </tr> <tr> <td>Newfoundland/Labrador</td> <td>1 vote</td> </tr> <tr> <td>Total</td> <td>9 votes</td> </tr> </table> <p>CAS CEO J. Buckingham confirmed that Quorum is reached</p>	British Columbia	1 vote	Alberta	1 vote	Saskatchewan	1 vote	Manitoba	1 vote	Ontario	1 vote	Quebec	1 vote	New Brunswick	1 vote	Nova Scotia	1 vote	Newfoundland/Labrador	1 vote	Total	9 votes
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2.	<p>Following the roll call, F. Klein took the role of chair.</p> <p>As Board members have a voice in this meeting but no vote, F. Klein entertained a motion to allow Canada Artistic Swimming staff, representative of Members and Canada Artistic Swimming legal counsel to be granted a voice but not a vote in the proceedings of this meeting:</p> <p>MOTION: THAT CAS staff and representatives of Members and Canada Artistic Swimming legal counsel be granted a voice at this meeting</p> <p>Moved by: Lisa Ferguson Seconded by: Chris Foster</p> <p style="text-align: right;">Carried unanimously</p>																				
3.	<p>Approval of Agenda</p> <p>MOTION: THAT the agenda be approved as presented</p>																				

	<p>Moved by: Nathalie Cyr Seconded by: Carol Chernishenko</p> <p style="text-align: right;">Carried unanimously</p>
4.	<p>Approval of 2021 Annual Meeting Minutes – September 18, 2021</p> <p>MOTION: THAT the minutes of the 2021 Annual Meeting be approved as presented.</p> <p>Moved by: Elena Thibault-Arsenault Seconded by: RaeAnne Rose</p> <p style="text-align: right;">Carried unanimously</p>
5.	<p>President & CEO Report</p> <p>J. Buckingham, CEO, Canada Artistic Swimming, addressed those in attendance. She acknowledged the hard work of the executive and volunteer leadership across the country, the important work in front of the organization, and gave words of encouragement and congratulations. The written report was included in the published Annual Report.</p> <p>There were no questions regarding the President & CEO Report.</p> <p>J. Buckingham and L. Schott celebrated the accomplishments of the four artistic swimming international officials that will be retiring this year.</p> <p>F. Klein announced that on September 13, 2022, the CAS Board of Directors unanimously passed the following motion:</p> <p>THAT Heather Archer, Laura Ealing, Louise Kennedy, and Diane van der Pol be awarded honorary life membership in CAS effective September 17, 2022.</p> <p>J. Buckingham took this opportunity to thank L. Schott for her leadership in updating the artistic swimming scoring system and announced that Canada Artistic Swimming will support the new system at the FINA Congress when votes are cast on October 3, 2022.</p>
6.	<p>Approval of Audited Financial Statement – year ending March 31, 2022</p> <p>As a thorough review of the financial statements was conducted at the finance workshop prior to the Annual Meeting, P. Jewer, Finance Committee Chair asked if anyone had any final questions regarding the Audited Financial Statements. No questions were brought forth.</p> <p>MOTION: THAT the March 31, 2022 audited Financial Statements be approved as presented</p> <p>Moved by: Elena Thibault-Arsenault Seconded by: Chris Profiri</p>

	Carried unanimously
7.	<p>Appointment of Auditors</p> <p>P. Jewer called for a motion to approve the appointment of KPMG as Auditors for 2022-2023</p> <p>MOTION: THAT the auditing firm of KPMG be retained for the fiscal year 2022-2023</p> <p>Moved by: Chris Foster Seconded by: Elena Thibault-Arsenault</p> <p style="text-align: right;">Carried unanimously</p>
8.	<p>Receiving of Standing Committee Reports</p> <p>The Committees are: Nominating Committee chaired by J. Rutledge HR Committee chaired by E. Truscott Governance Committee chaired by J. Herbert Finance Committee, chaired by P. Jewer No questions for the reports.</p> <p>MOTION: THAT the reports of the Standing Committees be received</p> <p>Moved by: Paul Jewer Seconded by: Lisa Ferguson</p> <p style="text-align: right;">Carried unanimously</p> <p>F. Klein recognized the following Committee or Working Group Chairs for their work and leadership this past year:</p> <ul style="list-style-type: none"> • Lisa Schott – External Relations Committee • Lianna Sottile – National Officials Committee • Karen Land – Rules/Technical Committee • Olivia Zawadiuk – Athlete Council • Lindsay Duncan – Rise Up Management Committee
9.	<p>Rise Up Presentation</p> <p>L. Duncan, Chair of the Rise Up Management Committee, provided a summary report and presentation (attached to this document as Appendix A) about the progress within the committee and goals moving forward.</p>
10.	<p>Receiving of Provincial Presidents’ Reports</p> <p>MOTION: THAT the Provincial/Territorial reports be received as circulated</p> <p>Moved by: RaeAnne Rose</p>

	<p>Seconded by: Chris Foster</p> <p style="text-align: right;">Carried unanimously</p>
12.	<p>Election of Board of Directors</p> <p>J. Rutledge, Chair of the Nominating Committee, reviewed the election process and advised the assembly that there are two (2) board positions available and four (4) persons seeking election to the board as follows alphabetically.</p> <p>The Scrutineers were introduced: (a) the scrutineer for the Nominating Committee is Melanie Beaudoin (b) the scrutineer for the CEO is Cheryl McEvoy (c) the scrutineer for the voting delegates is Mary Dwyer</p> <p>The election was conducted by the Nominating Committee Chair.</p> <p>Congratulations to all members who were elected on the Board of Directors for 2021 in alphabetic order:</p> <p>Lindsay Duncan Sara Hart</p> <p>MOTION: THAT the 2022 electronic election ballots be destroyed</p> <p>Moved by: Carol Chernishenko Seconded by: Chris Profiri</p> <p style="text-align: right;">Carried unanimously</p>
13.	<p>Other Business</p> <p>No other business was put forward. The date of the 2023 AM will be September 15, 2023 at a TBD location.</p> <p>F. Klein took the opportunity to acknowledge and thank J. Buckingham for the positive impact she had on the sport and our organization during her career as Canada Artistic Swimming's CEO. J. Buckingham will retire from her position at the end of the year.</p> <p>J. Buckingham thanked the community for their support and friendship throughout her career with Canada Artistic Swimming.</p>
14.	<p>Adjournment</p> <p>MOTION: THAT the meeting be adjourned at 15: 23EST.</p> <p>Moved by: RaeAnne Rose</p>

	Carried unanimously
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